

## Board meeting MINUTES

<b>Meeting:</b>	NTSCB Board Meeting	<b>Date and time:</b>	20 May 2019 13:00 – 15:30		
<b>Location:</b>	Langdale Centre				
<b>Designated Board Members Name and job title</b>	<b>Agency</b>	<b>Present</b>	<b>Apologies</b>	<b>No apologies</b>	<b>Deputy</b>
Richard Burrows (RB) Chair of the Board	Ind	√			
Angela Yilmaz (AY) Head Teacher – Riverside Primary School	Education - Schools		√		
Paul Weatherstone (PW) Head of North of Tyne National Probation Service	NPS		√		Sheila Askew
Chris Aitken (CR)	Lay Member		√		
Craig Anderson (CA) Policy, Performance and Research Manager	NTC			√	
David Baldwin (DB) Head Teacher – Norham High School and Churchill Community College	Education - Schools		√		
Eleanor Reyland (ER) Lawyer	NTC - Legal		√		
Ellie Anderson (EA) Assistant Director Business Assurance	NTC	√			
Jacqui Old (JO) Head of Health, Education, Care and Safeguarding	NTC		√		Lesley Davies
Jan Hemingway (JH) Designated Nurse	NHS North Tyneside CCG	√			
Jane Pickthall (JP) Head of The Virtual School	NTC	√			

Jane Scott (JS) Service Manager	<b>NSPCC</b>	√			Stephen Tait
Jill Prendergast (JPr) Lay Member	<b>Lay Member</b>	√			<b>Late arrival</b>
Julie Firth (JF) Assistant Director, Children's Services	<b>NTC</b>		√		Lesley Davies
Lesley Young-Murphy (LYM) (Vice Chair) Executive Director of Nursing & Transformation	<b>CCG</b>		√		Jan Hemingway
Marion Dickson (MD) Executive Director of Nursing	<b>NHCFT</b>		√		
Martin Bewick (MB) Strategic Housing Manager	<b>NTC</b>		√		
Martyn Strike (MS)	<b>CRC</b>	√			
Michael Vincent (MV) Designated Doctor Safeguarding Children	<b>NHCFT</b>		√		
Councillor Peter Earley (PE) NTC		√			
Pete Xeros (PX) YOT Operations Manager	<b>NTC</b>	√			
Steve Ammari (SA) Chief Superintendent	<b>Northumbria Police</b>	√			
Sue Burns (SB) NTSCB Business Manager	<b>NTC</b>	√			
Suzanne Armstrong (SA)	<b>Cafcass</b>	√			
Vida Morris (VM) Group Nursing Director - North	<b>NTW</b>	√			
Wendy Burke (WB) Director of Public Health	<b>NTC</b>	√			
Julie McManus (JM) NTSCB Administrator	<b>NTSCB</b>	√			
Other attendees					
Rachel Nicholson (RN)	NTC - Public Health Manager	√			
Julie Owens (JO)	Child Psychiatrist, CAMHS	√			

Item		Action
1	<b>Welcome and Apologies for Absence</b>	
	<b>Welcome and Apologies for Absence</b>	

	RB welcomed members to the meeting. Apologies noted above. RB explained the format of the meeting would be in two parts, Part one would be usual business and Part two would be a thematic presentation on mental health relating to children and young people.	
	<b>Declaration of Interest</b>  None declared	
	<b>Correspondence - Items of correspondence to note were highlighted as:</b> <ul style="list-style-type: none"> <li>• Multi-agency safeguarding arrangements (MASA) - letter from MP Nadhim Zahawi, DfE</li> <li>• Knife Crime Summit - NTC C&amp;YP Engagement Team planned for 11 July 2019. Invite to Board members.</li> </ul>	
<b>2</b>	<b>Minutes of last meeting held on 25 March 2019</b>	
	<ul style="list-style-type: none"> <li>• LADO – report deferred as JF unable to attend</li> <li>• NHCFT– RB reported on his meeting with MD, the new representative from the Trust. Representation on QILP has been clarified.</li> <li>• Future funding – see item 4.1 below</li> <li>• TACT – SB stated CSC taking this forward. LD informed members of the changes taking place to embed the change of language used into practice. RB asked how this could be taken forward into safeguarding multi-agency work. SB stated the work described by LD plus consideration of the changes in Looked After Reviews and Child Protection Conferences will cascade in to agencies.</li> <li>• Operation Encompass – SB reported this was covered by L Pyle Domestic Abuse Co-Ordinator.</li> <li>• Section 11 – Schools. RB reported the Report will be shared at the next Head Teacher Briefing on 28 June 2019.</li> </ul>	
<b>3</b>	<b>Matters Arising</b>	
	<ul style="list-style-type: none"> <li>• <b>JTAI</b> – SB reported on the current audit of CSA cases which will be completed by QILP. RB asked about the possibility of a JTAI for North Tyneside Council. SB stated it was now highly unlikely but there was a possibility of an inspection around Permanence. RB asked for further information if NTSCB was to be involved in this.</li> <li>• <b>Section 11 Schools</b> – see above item 2</li> </ul>	
<b>4</b>	<b>Standing Items</b>	
	<ul style="list-style-type: none"> <li>• <b>4.1 Finance Report</b> SB presented the latest report to members. SB highlighted this as the financial year end report 18/19 and highlighted the under spend of £6695.00 to be carried forward to 2019/20. SB explained the current</li> </ul>	

<p>funding situation related to partner contributions and reported that sufficient funds are in place for this financial year. e Board to operate until September.</p> <p>RG asked SA to confirm the Northumbria Police contribution for 2019/20 – SA confirmed this. Agreed JM to email SA for official confirmation.</p> <p>SB highlighted the regional procedures work was experiencing a slight delay in implementation due to some revisions that need to be shared with LA partners for their input and agreement. An example of this is the procedure in relation to the Transfer of Cases across LA areas which requires local differences to be incorporated into the existing document. It is important that this procedure is fully agreed given its importance in cross boundary safeguarding work.</p> <ul style="list-style-type: none"> <li>• <b>4.2 CSC Transformation and Signs of Safety</b></li> </ul> <p>LD reported on two areas of work:</p> <ol style="list-style-type: none"> <li>1. Family Gateway Contract – Family Gateway is a charitable organisation based in Howdon who support families with complex lives. Council funding is due to end and the contract has been extended for six months to allow current work with families to conclude. No new cases will be accepted by Family Gateway. LD stated a clear contract exit plan was in place. RB asked for clarification of the end of the contract. LD explained a reduction in Government funding and a review of contracts led to the decision. Family Gateway receive funding from a number of other sources and LD is confident that families will continue to be able to access support from the service.</li> <li>2. New Beginning – LD explained a period of consultation was taking place relating to this project which supports young parents to prepare for independent living. The project will move to the management of CYPL as part of a wider review of its work. New terms of reference are being considered although the purpose of the work will continue to be supporting families.</li> </ol> <ul style="list-style-type: none"> <li>• <b>4.3 Case Reviews</b></li> </ul> <p>JH reported on the following:</p> <ul style="list-style-type: none"> <li>➤ SCR Claire/Anne – JH informed members that the final draft of the report had been received from the Overview Author. Disappointingly some quality assurance issues remain and these need to be addressed before the LSCB can be asked to endorse the report.</li> <li>➤ SCR Harry – JH informed members that the first draft of the report will be received by the Review Team at their next meeting on the 5<sup>th</sup> June.</li> </ul> <p>RB queried if the sub-group were clear about the new arrangements for notifications to the National Panel. SB confirmed that they were and explained the transition document that is in place which outlines process until the new arrangements are in place. This has been discussed at the sub-group. Currently if any agency makes a referral and it meets the threshold the current arrangements remain in place.</p> <p>RB highlighted the on-line notification and SB confirmed that Children’s Social Care have allocated this task to a senior manager. RB stated that</p>	<p>JM/SA</p>
--	--------------

	<p>decision making in relation to Practice Reviews transfers to the three key partners following the implementation of the new arrangements.</p>	
<p><b>5</b></p>	<p><b>Items for Scrutiny and Decision</b></p>	
	<p><b>5.1 MASA</b> – A report had been circulated.  RB explained the three key partners (NTC/CSC, CCG and Police) have convened a task group to agree the draft arrangements and the draft report is being shared today for members views/comments. RB gave an overview of the position to date as:</p> <ul style="list-style-type: none"> <li>➤ The Safeguarding Board will be dissolved in September 2019</li> <li>➤ Safeguarding will be the responsibility of the three key partners to meet the guidance requirements</li> </ul> <p>RB described the direction of travel in North Tyneside where the three partners work together as a Safeguarding Partnership linked to the current C&amp;YPL Partnership Board. He asked members for their questions, observations and comments on the process to date.  WB felt further clarity is needed in relation to the role of the CYPL Partnership Board in the new arrangements. She described the governance of the current CYPL Partnership as linked to the North Tyneside Strategic Partnership (NTSP) who have not been consulted on the proposed changes.  MS concurred with WB.  SB explained the LA representative would need to consult with colleagues in the planning of future arrangements and Mark Longstaff, as current Chair of the Partnership Board has met with JF. She felt the issues could be worked through and resolved. WB stated she would discuss further with M Longstaff.  RB highlighted the need for all members to contribute to the planning of future arrangements. RB informed members of the current timescales for agreeing the future arrangements and stated that all three key partners had been part of the discussions to date.  VM asked for a structure diagram to enhance the report – this was agreed.  Actions agreed: SB to review the draft report prior to the next meeting of the Partners.  RB highlighted the proposal to develop more of a focus on practice and further information will follow.  RB stated there are two further meetings of the NTSCB in July and September and an update will be provided for members to comment further.</p> <p><b>Item 6.1 – North and South of Tyne Strategic Forum b/fwd</b>  RB reported that the regional partners have agreed on a continuation of work on a wider regional footprint. Negotiations are taking place to look at finalising arrangements and a draft business plan and MOU have been commissioned.  RB stated there is a firm commitment by all partners to consider the links between the forum and the 6 local arrangements.</p> <p><b>5.2 CDOP</b>  JH presented the Q4 report to members. Data highlighted included:</p> <ul style="list-style-type: none"> <li>• 8 cases were from North Tyneside</li> <li>• 5 were neonates</li> <li>• 3 were expected</li> </ul> <p>Out of the eight cases four were reviewed in the indicative time scale of six months. Four were late due to delay in receiving paperwork from</p>	<p><b>SB</b></p>

	<p>Neonatology. WB highlighted parental co-sleeping and smoking in pregnancy as continuing factors. She stated the issues with the join up of national data and inaccuracies and work on-going with the new arrangements to rectify the issue.</p> <p>RB highlighted cases 3, 5 and 8 and asked if things were improving. SB stated that some of the information in the report was from learning outcomes and not the factor related to the child's death. JH stated a request could be made for more information to be included in the report.</p> <p>RB queried the issue with the delay in information from Neonatology. JH stated the issue has been addressed by the hospital Trust and there had been an increase in resources.</p> <p>VM commented that the report gave information on the modifiable factors but did not give information on the steps taken to address these factors. RB agreed to write to S Moore (report author) highlighting the issue.</p> <p>JH informed members of a meeting to be held on 13<sup>th</sup> June with CDOP members north and south of Tyne when a decision will be made about the future CDOP arrangements. This is likely to be a join up of the north and south Panels.</p> <p><b>5.3 LADO Report</b> - deferred until the next meeting when JF can attend.</p> <p><b>5.4 NTC Corporate Parenting Forum</b> – PE explained the Forum has taken over the role of the Corporate Parenting Committee and the changes will include an increase in the number of elected members for wider oversight and scrutiny. The new forum will be member led and will commission MALAP to carry out work on their behalf .</p> <p>PE highlighted the work being done to give children and young people more of a say in the forum and stated more work is planned to raise the profile of the work with children who are looked after. RB highlighted the previous NTSCB work done to ensure the voice of the child was incorporated into the work of the Board and highlighted the government guidance. PE stated the proposed changes will ensure compliance with the guidance.</p> <p>PX stated the YOT welcomed the changes to the current corporate arrangements.</p>	
<b>6</b>	<b>Items for information</b>	
	<p><b>6.1 – see above 5.1</b></p> <p><b>6.2 Sub group minutes</b> – nothing to report to this meeting</p> <p><b>6.3 NHCFT Annual Safeguarding Report 2018-19</b> – no one was present from the Trust to present the report. RB asked members to review it and to send any comments to JM by 24/5/2019. He will then respond to NHCFT.</p>	<b>ALL/ RB</b>
<b>7</b>	<b>Partners Reports</b>	
	<p>Probation Services – MS reported on the changes to the delivery of probation services. In May 2019 the Secretary of State announced that all offenders will be monitored by the National Probation Service (NPS) from December 2020, ending the role of CRCs in supervising low and medium risk offenders. MS stated the CRCs will no longer exist and the current seven National Probation Services will be increased to ten. MS stated the re-nationalisation of the service was felt to be a positive move.</p>	

<b>8</b>	<b>Planned or deferred items</b>	
	<p><b>For July meeting:</b></p> <ol style="list-style-type: none"> <li>1. LADO report – deferred to July 2019.</li> <li>2. Children with a disability and SEND</li> <li>3. IRO Annual Report</li> <li>4. Training Annual Report</li> <li>5. NTSCB draft Annual Report</li> </ol>	
<b>9</b>	<b>AOB - none</b>	
	<p><b>Part Two – Presentation on North Tyneside’s strategic approach to supporting the mental health and emotional wellbeing of our children and young people.</b></p> <p>WB introduced JO and RN and explained the purpose of the presentation, to</p> <ul style="list-style-type: none"> <li>• Discuss what we know about the prevalence of mental health disorders and levels of wellbeing in our children and young people</li> <li>• Outline our strategic approach to ‘the system’ supporting mental health and emotional wellbeing, focusing on our most vulnerable groups</li> </ul> <p>It is proposed that discussion in relation to the current picture will lead to members considering if they have assurance that this approach is working and effectively safeguarding children and young people.</p> <p>During the presentation discussions took place around the current pressures on the system and the challenges this presents to capacity and practice.</p> <p>WB summarised the presentation. There was agreement that the strategic direction was the right way forward and the operational challenges will continue to be addressed. A next stage will be to consider the impact of the current work can be measured.</p> <p>JM to circulate presentation to members</p>	<b>JM</b>

Date and time of next meeting:  
**29<sup>th</sup> July Linskill Centre 13:00 – 15:30**