

Board meeting MINUTES

Meeting:	NTSCB Board Meeting		Date and time:	24 th September 2018 13:00 - 15:30		
Location:	Langdale Centre					
Designated Board Members Name and job title	Agency	Present	Apologies	No apologies	Deputy	
Richard Burrows (RB) Chair of the Board	Ind	√				
Angela Yilmaz (AY) Head Teacher – Riverside Primary School	Education - Schools	√				
Paul Weatherstone (PW) Head of North of Tyne National Probation Service	NPS		√		Sheila Askew (SA)	
Chris Aitken (CR)	Lay Member		√			
Craig Anderson (CA) Policy, Performance and Research Manager	NTC		√		Rob Gilhespy	
David Baldwin (DB) Head Teacher – Norham High School and Churchill Community College	Education - Schools	√				
Ellie Anderson (EA) Assistant Director Business Assurance	NTC		√			
Ellie Monkhouse (EM) Executive Director of Nursing and Midwifery	NHCFT	√	√		Arrived late	
Elizabeth Rowan (ER)	Lay Member		√			
Judith Fletcher (JF) TyneMet College	Education – FE College	√				
Jacqui Old (JO) Head of Health, Education, Care and Safeguarding	NTC	√				

Jackie Jollands (JJ) Group Nursing Director - North	NTW		√		Shirley Wakefield
Jan Hemingway (JH) Designated Nurse	NHS North Tyneside CCG	√			
Jane Pickthall (JP) Head of The Virtual School	NTC	√			
Jane Scott (JS) Service Manager	NSPCC	√			Replaced P Buckley
Jill Prendergast (JP) Lay Member	Lay Member		√		
Lesley Davies (LD) Senior Manager	NTC	√			
Lesley Young-Murphy (LYM) (Vice Chair) Executive Director of Nursing & Transformation	CCG		√		Jan Hemingway
Lindsay Blackmore (LB) Deputy Director, North of Tyne for Northumbria CRC.	CRC		√		Kathryn Herrington
Louise Watson (LW) Senior Manager Legal Services and Information Governance	NTC		√		Eleanor Ryland
Martin Bewick (MB) Strategic Housing Manager	NTC		√		
Michael Vincent (MV) Designated Doctor Safeguarding Children	NHCFT	√			
Nik Flavell (NF) Senior manager for Quality Assurance CYPL	NTC	√			
Pete Xeros (PX) YOT Operations Manager	NTC	√			
Peter Earley (PE) NTC Councillor	NTC	√			
Mick Paterson (MP) Detective Superintendent	Northumbria Police	√			
Sharon Haggerty (SH) Deputy Director Nursing and Quality	NHS England		√		To receive minutes
Sue Burns (SB) NTSCB Business Manager	NTC	√			
Suzanne Armstrong (SA)	Cafcass	√			
Wendy Burke (WB) Director of Public Health	NTC	√			

Julie McManus (JM) NTSCB Administrator	NTSCB	√			
Other attendees					
Lesley Pyle (LP) - to present item in Part Two – Domestic Abuse)	NTC	√			

Item		Action
1	Welcome and Apologies for Absence Apologies noted above. RB welcomed new members Cllr Earley and Jane Scott to the board.	
	Declaration of Interest None declared	
	Correspondence The following were tabled for information <ul style="list-style-type: none"> • National Probation Service; North East Strategic Statement and Values (document – for information) • Information Sharing: Advice for Practitioners, HM Gov. July 2018 (revised to reflect GDPR) <u>Information sharing advice for safeguarding practitioners - GOV.UK</u>. RB asked all members to share this information across their organisations. 	ALL
2	Minutes of last meeting held on 30th July 2018 – accepted as a true record. <ul style="list-style-type: none"> • Community Parenting Committee – RB informed the group that he has met with Cllr P Early, Chair of the Committee (see matters arising) • GDPR – JM has distributed the document to partners for signatures. • LADO Report – agenda item 5.1 • NTSCB Annual Report 17/18 – RB thanked members for their feedback. SB advised members that the report is now complete and will be circulated to members and distributed to key agencies. 	
3.	Matters arising <ul style="list-style-type: none"> • Section 11 Partners – SB updated the group on the report which has been finalised and will distributed to partners. SB reported on the 100% response rate and that overall there is good compliance levels across all standards and organisations have actions are in place to address areas of development. A half day development session will be arranged to include progress on the future partnership arrangements. • LADO Report (Item 5.1 on the agenda taken at this point in the meeting). RB state the report had been circulated just prior to the 	

	<p>meeting and members may not have had the opportunity to read it fully.</p> <p>NF explained the LADO role and the responsibility of the local authority related to the effective management of investigations and appropriate Duty of Care. Up to September 2017 the LADO role was undertaken by the Service Manager, Front Door and a recent restructure has brought about a change in that the LADO role is now the responsibility of two team managers in the MASH. An Ofsted recommendation was to review the current LADO arrangements to ensure cases progress in a robust way. NF highlighted capacity issues and the recruitment to a specific LADO post. He also highlighted the implementation of a new case management system.</p> <p>NF stated the current report presented to the Board is a ‘holding’ report. Data is now available and the proposal is to present a report to a future meeting of the NTSCB.</p> <p>RB summarised the report presented evidence of the recently revised arrangements, data issues have been resolved and that a full and comprehensive LADO report would be presented to the next NTSCB meeting in November.</p> <ul style="list-style-type: none"> • JTAI – RB asked all partners to engage with the current theme of Child Sexual Abuse. SB stated NTC CSC was setting up a task and finish group and there has been a request via the Business Sub Group for NTSCB representation on the group. • SAFE Week 2018 – SB updated members on the activities organised on behalf of the NTSCB that took place during Safe Week. SB thanked the staff from North Tyneside Leisure Services team for their support and the staff at The Linskill Centre who promoted the week. SB highlighted the visit to Riverside Primary School and their safeguarding good practice. JM highlighted the information was on the NTSCB website: https://www.northtynesidelscb.org.uk/safe-week-2018-2/ • Corporate Parenting Committee – PE reported on the meeting with RB and described the need for information sharing between the NTSCB and the Committee and the potential for future joint working. Further work to be done on the development of the Committee’s Terms of Reference. RB highlighted the work of the Corporate Parenting Committee and MALAP and reducing duplication of effort. 	NF
4	Standing Items	
	<p>4.1 Financial report – SB presented the most recent report. She highlighted the potential new SCR and the costs involved, stating the budget is balanced at present but may need to be reviewed in light of the cost of the two SCR’s taking place this financial year. SB highlighted the TriX work on regional policies and procedures. This work is planned to be</p>	

	<p>completed by early 2019 and the LSCB Business Managers are awaiting final costs for the work from TriX. RB reminded members that the work on the policies and procedures had been agreed in principle and needs to be reported back to the Board.</p> <p>4.2 Children’s Social Care Transformation and Signs of Safety – RB stated an update on the SOS work will be presented at the November meeting as per the forward agenda.</p> <p>NF tabled a Briefing Note on Practice Week outlining the introduction of a week-long event by Children’s Social Care to enable senior leaders from the local authority and key partners to be involved in a wide range of safeguarding activities. He requested NTSCB involvement in the event. All members were asked to forward questions and comments to NF. DB asked if education is included in the activities and NF welcomed their involvement.</p> <p>JO commented that the November event will be an initial event and further events will follow, the intention is to hold similar events twice a year.</p> <p>4.3 Case Reviews – JH updated members on the following cases:</p> <ul style="list-style-type: none"> ➤ HCPC (Baby K) – an Executive Summary has been received from HCPC and they are looking to publish this in early October. SB has contacted Northumbria Police as the outcome of the police investigation is with the CPS for a decision. A view was requested in relation to whether publication would compromise the police involvement. <p>MP apologised on behalf of the CPS for the delay which is a capacity issue. He explained the Executive Summary had been shared with the CPS who will offer a view on publication.</p> <ul style="list-style-type: none"> ➤ SCR Claire/Sarah – the second draft of the independent reviewer’s report is due by the end of September and will be considered at a Panel meeting on 4 October. ➤ Child JA – JH explained that the case of a 14 year old boy who died as a result of apparent suicide had been considered by the Case Review sub group following notification of a significant incident by the local authority. The sub group agreed the criteria for a SCR was met and RB agreed with the recommendation which has been submitted to the National Review Panel. RB asked if members wanted a copy of the letter to the Panel. If so they are asked to contact Julie McManus. <p>RB and JH highlighted the changes to the National Panel criteria.</p>	<p>NF</p> <p>ALL</p> <p>ALL</p>
5	Items for scrutiny and decision	
	<p>5.1 LADO Report – see Item 3 above.</p> <p>5.2 Harmful Sexual Behaviours Procedure – SB explained the current procedure had been brought to the attention of the Business Group by PX who advised a revision was needed to reflect current practice and terminology. PX and M Tallack, NTC Service Manager (Front Door) have been involved with</p>	<p>JO left the meeting</p>

<p>SB in revising the document which was then considered by the Business Group.</p> <p>SB highlighted the key changes in the revised procedure:</p> <ul style="list-style-type: none"> • Use of the accepted term ‘harmful sexual behaviour’, (previously sexually abusive behaviour) an umbrella term to describe development that is inappropriate which may be harmful towards self or others. • Referrals to the Front Door in relation to concerns about harmful sexual behaviour will result in an assessment by Children’s Social Care. Where there is concern in relation to significant harm a strategy meeting will continue to be held (point 5) • Inclusion of the importance of engaging with families (point 6) <p>JS mentioned the NSPCC e-learning materials for schools and SB agreed to look at adding to the ‘Further Information’ section.</p> <p>Members agreed to endorse the revised Harmful Sexual Behaviours Procedure.</p> <p>To be placed on the NTSCB web site noting the changes.</p> <p>5.3 Business Plan – RB stated the plan had been revised to cover 2018/19 and highlighted that this is the last plan for the NTSCB. It is proportionate to what needs to be achieved.</p> <p>Members are asked to send their comments to SB as soon as possible.</p> <p>PX asked for YOT to be included in the Missing/Absent and Sexual Exploitation work and MP agreed this is important. SB stated this work is being taken forward by the SE Sub Group.</p> <p>5.3 Q1 Report – RG explained the revised format following discussion at the last Board meeting. The QILP Sub Group have considered the wider data (presented to members as an appendix) and identified the following areas for further analysis.</p> <p>The key issues for this meeting were:</p> <ul style="list-style-type: none"> ➤ Key Issue 1 - Increased Children’s Social Care Activity - The period April to June 2018 saw an increase in the provision of services by North Tyneside Council under both Early Help and Children in Need. The number of early help assessments and referrals to Children’s Social Care displayed an increase to levels higher than the previous twelve months. <p>There was a significant rise in the number of EHA’s completed in Q1. An increase in Early Help activity is seen as a positive step for families receiving support at an early stage, especially in relation to the engagement of partner agencies in implementing Early Help Assessments.</p> <p>RG highlighted the several factors that could be contributing to the increase and stated the agreed actions as being:</p> <p>Action 1 – Children’s Social Care Senior Managers to review and monitor the data behind referrals and Child in Need plans at a more granular level.</p> <p>Action 2 – The Front Door, including early help services to examine the implementation of thresholds at the Front Door service to ensure</p>	<p>JM</p> <p>ALL</p>
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that cases are appropriately identified as either Child in Need or Early Help.

- **Key Issue 2 – High levels of demand in Mental Health services -** Referrals to CAMHS remains high, and the number of vulnerable children receiving services from CAMHS has increased. Referrals to the CAMHS neuro-service team alone increased by 25%, (responsible for ADHD assessments) QILP agreed further information is required in order to better understand the level of mental health needs amongst vulnerable children in North Tyneside and the impact on children, young people and their families of service pressures including waiting lists and response times. Northumbria Healthcare Foundation Trust(NHCFT) as the provider of the CAMHS service have identified pressure on the service as a result of demand and will undertake a review of current provision (Action 1) Additional actions are:
Action 2 – “[Kooth](#)” on-line counselling to be promoted within the 0-19 service, and signposted via chat health. Awareness is expected to increase across localities and schools
Action 3 – CAMHS to further breakdown the figures provided to QILP, specifically showing the referral rates/waiting times regarding vulnerable groups
- **Key Issue 3 – Rise in Sexual Offences against children -** Data from Northumbria Police showed that there has been a rise in the number of violent and sexual offences against children, although a decrease from Q4, 2018/19. Northumbria Police are of the view the rise has been the result of a revised recording threshold resulting in incidents been recorded as a crime that would not have been previously. Additionally, “cyber-dependent” sexual offences against children are becoming more prevalent across the Northumbria Police force area, contributing to a 27% increase in overall sexual offences against children across the region. Members were informed of the link to the increase in the use of social media which enables these offences and the rise in North Tyneside being in line with the rest of the North East. The Paedophile and Online Investigation Team (POLIT) within Northumbria Police is now aligned to investigate this type of crime, including child on child offences which are seen to be the most common. Agreed actions by QILP are for Northumbria Police to further monitor the data around sexual offences against children and report if a pattern is recognised

RB highlighted the rise in demand on services and the impact of austerity cuts. LD highlighted the increase in the promotion of Early Help assessments/services and it may be that families are being supported earlier and not reaching crisis point. JH suggested the current threshold levels may need revision.

	<p>Re the demand on CAMHS, WB updated the group on a bid by NT CCG for additional funding for mental health services over the next five years.</p> <p>RB summarised the discussions and emphasised the need to develop a better understanding of what works and the implications of forthcoming changes.</p> <p>PX mentioned free online safety training taking place at The Langdale Centre and this information will be shared with members.</p>	PX/JM
6	Items for information	
	Sub group minutes - Training sub group minutes previously circulated.	
7	Partners Reports	
	Nothing to report to this meeting	
8	Part Two	
	<p>RB introduced the second part of the meeting whereby members have agreed a themed approach will be taken to look at specific priority areas of work. This meeting would be looking at Domestic Abuse.</p> <p>SB introduced Lesley Pyle Domestic Abuse Coordinator, a joint local authority role covering Northumberland and North Tyneside. SB described the aims of the session as :</p> <ul style="list-style-type: none"> • To enable board members to consider current practice arrangements • Challenge performance • Identify any actions to strengthen partnership working and the response to domestic abuse in North Tyneside <p>A power point presentation by LP and SB covered the national policy context and the recent JTAI findings.</p> <p>LP shared local data and information on the Perpetrator Programme, MARAC and the Safe Lives pilot programme in North Tyneside.</p> <p>Members were informed of the specialist APVA training and the areas of good practice e.g. Operation Encompass.</p> <p>LP covered the commissioned local services Harbour Refuge and Acorns Children's Service.</p> <p>Members took part in a quiz and group work in relation to a case study. SB summarised the session and highlighted the actions to strengthen partnership working going forward:</p> <ul style="list-style-type: none"> ● Improved performance framework – current reliance on police data - including audit work ● Consideration of the outcome of the Safe Lives pilot, a focus on early intervention and preventative work – impact on thresholds ● Awareness raising in schools and a key focus on healthy 	

	<p>relationships – statutory RSE from 2020</p> <ul style="list-style-type: none"> ● Scope for further regional work, the PCC has been championing collaborative working in this area <p>RB thanked SB and LP for the presentation and highlighted the need for reflection and challenge.</p>	
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Date of next meeting:

26th November 2018 – 13:00 – 15:30 Linskill Centre

Action List

Action	By Who	Timescale
LADO Report	NF	18 November
Sign of Safety Update Report	NF	18 November
Practice Week – comments to NF	ALL	ASAP
NSPCC link to NTCB website	JS/JM	ASAP
Business Plan – comments to SB	ALL	ASAP