

Board meeting MINUTES

Meeting:	NTSCB Board Meeting		Date and time:	30 July 2018 13:00 - 15:30		
Location:	Linskill Centre					
Designated Board Members Name and job title	Agency	Present	Apologies	No apologies	Deputy	
Richard Burrows (RB) Chair of the Board	Ind	√				
Angela Yilmaz (AY) Head Teacher – Riverside Primary School	Education - Schools		√			
Paul Weatherstone (PW) Head of North of Tyne National Probation Service	NPS		√		Sheila Askew (SA)	
Chris Aitken (CR)	Lay Member		√			
Craig Anderson (CA) Policy, Performance and Research Manager	NTC		√			
David Baldwin (DB) Head Teacher – Norham High School and Churchill Community College	Education - Schools		√			
Ellie Anderson (EA) Assistant Director Business Assurance	NTC	√				
Ellie Monkhouse (EM) Executive Director of Nursing and Midwifery	NHCFT		√		Jane Smyth	
Elizabeth Rowan (ER)	Lay Member	√				
Judith Fletcher (JF) TyneMet College	Education – FE College	√				
Jacqui Old (JO) Head of Health, Education, Care and Safeguarding	NTC		√		Nik Flavell	

Jackie Jollands (JJ) Group Nursing Director - North	NTW	√			
Jan Hemingway (JH) Designated Nurse	NHS North Tyneside CCG	√			
Jane Pickthall (JP) Head of The Virtual School	NTC		√		
Jill Prendergast (JP) Lay Member	Lay Member	√			Late arrival
Lesley Davies (LD) Senior Manager	NTC	√			
Lesley Young-Murphy (LYM) (Vice Chair) Executive Director of Nursing & Transformation	CCG	√			Late arrival
Lindsay Blackmore (LB) Deputy Director, North of Tyne for Northumbria CRC.	CRC		√		
Louise Watson (LW) Senior Manager Legal Services and Information Governance	NTC		√		Stephen Ballantyne
Martin Bewick (MB) Strategic Housing Manager	NTC			√	
Michael Vincent (MV) Designated Doctor Safeguarding Children	NHCFT	√			
Nik Flavell (NF) Senior manager for Quality Assurance CYPL	NTC	√			
Pete Xeros (PX) YOT Operations Manager	NTC	√			
Mick Paterson (MP) Detective Superintendent	Northumbria Police	√			
Sharon Haggerty (SH) Deputy Director Nursing and Quality	NHS England				To receive minutes
Sue Burns (SB) NTSCB Business Manager	NTC	√			
Suzanne Armstrong (SA)	Cafcass		√		
Wendy Burke (WB) Director of Public Health	NTC		√		Heidi Douglas
Julie McManus (JM) NTSCB Administrator	NTSCB	√			
Other attendees					
Barbara Morris (to present item	NTC	√			

5.2)					
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Item		Action
1	<p>Welcome and Apologies for Absence Apologies noted above.</p>	
	<p>Declaration of Interest None declared</p>	
	<p>Correspondence</p> <ul style="list-style-type: none"> • Keeping Children Safe in Education – RB highlighted the revised guidance will be published in September 2018. SB informed members that L Wardingham, Trainer for schools is working on a briefing of the main changes and these will be incorporated in to the Section 11 (Schools) audit for 2018-19. • Storing up Trouble – NCB publication. RB recommended this publication to members which is an Inquiry in to the state of Children’s Social Care across England, commissioned by the All Party Parliamentary Group for Children. It raises some interesting points in relation to thresholds. Link to executive summary here • Association of LSCB Chairs – Update and Briefing re Working Together 18 and revised guidance for future Safeguarding Partnership arrangements. – RB highlighted this guide which sets out main issues and timetable. He hoped that the Board would maintain a high level of interest in and contribute to local discussions. RB drew members’ attention to the need to ensure that until its replacement the LSCB was expected to meet its statutory responsibilities. 	
2	<p>Minutes of last meeting held on 21 May 2018 – accepted as a true record.</p> <ul style="list-style-type: none"> • Community Safety Partnership – RB meeting with the Chair (TBA). • Corporate Parenting Committee – RB has arranged to meet with Cllr Earley • NTSCB Annual Conference, Impact of Trauma on Children and Young People – RB stated this had been a great success with over 100 attendees. The focus for the conference was on understanding how adverse childhood experiences can have an impact on the developing brain and nervous system, and how in turn affect ways in which children behave. This includes risk taking behaviour, forming unhealthy relationships, and having difficulties in dealing with subsequent life events. Delegates were able to make the connection between this new learning and their previous knowledge, for example, in Child Sexual Exploitation, working with children who display harmful sexual behaviours, neglect and sexual abuse. • MASH – RB reminded members of the opportunity to visit the MASH operational hub. RB has visited and found it very interesting. 	

	<ul style="list-style-type: none"> Professional Conversation – SB updated members that the Business Group will take forward the recommendation from the last Board meeting re broadening the scope of the document. Early Help Assessment (EHA) Audit Report – RB reported that he has shared the report with the CYPL Partnership, as the partnership accountable for the oversight of Early Help Arrangements. They have noted learning and recommendations from the LSCB. 	
<p>3.</p>	<p>Matters arising</p> <ul style="list-style-type: none"> SAFE Week – SB gave an update on planned activities and requested members circulate the Flyer. Members were also asked to consider raising awareness events within their own agencies. GDPR – JM presented a short report and requested Board approval of the revised MOU. PX stated YOT need to be added as a partner. LYM requested that Newcastle hospitals are included. The revised document was approved and JM to ensure all partners are included in the document. Section 11 –SB updated members on the recent Head teacher briefing she attended with RB to present the final S11 report in relation to schools. The high level of compliance with the 8 standards was highlighted and the intention to strive for 100% of schools participating in the 2018/19 audit. There were some challenge relating to the naming of schools within the final report and SB explained the process and reasons for including this. It was explained there will be some changes will be made to the online tool following feedback. Schools have requested a November start date for the 2018-19 audit. SB updated the group on the audit returns from partners. All returns from statutory agencies have been received and an initial analysis shows good compliance with the standards. A report will be produced and shared within a half day development session or as an agenda item at a future meeting. SB highlighted that the analysis is currently carried out in-house and the 2018-19 audit may be outsourced, dependent on cost. SB highlighted the regional work currently being carried out to look at the development of a regional audit template for partners which would be able to highlight local differences. CQC Report – the report was circulated to members and the 0-19 Service commended on the positive outcome. Local Authority Ofsted Inspection outcome letter – RB commented on the positive outcome of the Ofsted inspection of the Front Door service in March 2018. NF updated the group on the potential changes to MASH as a result of the inspection. Also, an education representative will be joining the MASH. JH commented as the chair of the Case Review Group that past consideration of cases had raised some issues about the response of the Front Door and the Ofsted feedback gave assurance to the sub group of improved performance. NF highlighted the escalation 	<p>All</p> <p>JM</p> <p>SB</p>

	<p>policy as a means of raising professional disagreements. RB noted that this was often pressure point in all contact/referral and access systems, and that therefore as a Board we should maintain scrutiny.</p> <ul style="list-style-type: none"> • LADO Report – an update report was not available for the meeting. NF commented that LCS, the case management system is not currently to produce a performance report and this is being addressed as a priority. The LADO Annual report will be available for the September meeting. RB highlighted that the Board has not been provided with the requested information (for the reasons NF outlined) and therefore cannot be assured that allegations against individuals who work with children are managed effectively in a timely way. This also means that it is difficult for the Board to form a view of how well partners are doing and how best system wide learning can be implemented. He pointed to comments about the LADO role in the recent Ofsted feedback letter, as these confirmed the view of the Board. RB to work with NF/JO to achieve resolution • North and South of Tyne Strategic Safeguarding Forum – RB informed members of a £63k grant received from central government to support the forum as an early adopter of the new system. The funding is to be used to support the safeguarding partners to move forward on future arrangements. JH asked for an update on the progress of these arrangements. RB replied that the Forum is sharing what is working well now and the scope for ‘joining up. Work is in its very early stages and there have been 2 meetings to date. The terms of reference have or will be circulated. RB stressed that the role of the Forum was to inform and support on the basis of evidence the decisions that the Statutory Safeguarding Partners in each area will need to make. • JTAI – RB informed members that the theme of the next round of JTAs, beginning in September 2018, will be familial child sexual abuse. It was agreed that the Business Group would review preparation. NF stated he has developed a briefing note about this which he will share with the group and highlighted the work being done on CSA and CSE and the JTAI will be targeted at joint partnership working. MP stated his reservations as some of the work sits outside of MSET and that therefore it may be important to ensure that this is addressed. SB highlighted the need to look at thresholds and benchmarking and to look at the JTAI criteria. 	<p>RB/NF</p> <p>SB</p>
<p>4</p>	<p>Standing Items</p>	
	<p>4.1 Financial report – SB presented the latest report and updated members on expenditure to date and the current budget position. Work in relation to regional procedures is on-going and agreement has been reached by North and South of Tyne LSCBs, to progress with TriX. SB explained the situation when local variations are required to the policies</p>	

<p>and regional work is taking place to identify these and resolve any issues. LYM commented on good national examples of this e.g. Royal Marsden. Expenditure is expected to be less than the projected £10,500. It was agreed a final report on the proposal to come to the NTSCB.</p>	<p>SB</p>
<p>4.2 CSC Transformation and Signs of Safety (SoS) –NF commented on a recent SoS Review Day, highlighting key points as:</p> <ul style="list-style-type: none"> • Strong committed and visible leadership • Contribution of SOS practice leads needs to be strengthened • Need to slow down to consolidate current position and carry out a ‘sense check’ • Some challenges with LCS, the new case management system which incorporates SoS templates. Changes to be made to make it easier to use 	<p>SB</p>
<p>RB thanks NF and asked for a SOS update presentation with a focus on the multi agency impact to a future NTSCB meeting.</p>	<p>NF</p>
<p>LD commented on the partnership approach to revising the EHA template so it reflects the SoS model. Partners are being invited to an event to contribute their views and a revised template will be launched in September.</p>	<p>LD</p>
<p>NF commented on the number of local authorities across the region who are interested in adopting the SOS model. RB thanked NF for the update and reminded members that as a Board we may need to firm up our contribution in terms of being assured that the impact of SoS is embedded across all aspects of joint working and that the learning continues to impact on the quality of practice and outcomes for children.</p>	<p>NF</p>
<p>NF gave an update that Julie Firth (currently employed by North Yorkshire CC) will take up her new post as Assistant Director, in Sept/October and will be a member of NTSCB. SB will arrange meeting with JF and RB.</p>	<p>SB</p>
<p>4.3 Case Reviews</p>	<p>SB</p>
<p>JH updated members of the two current SCR's</p> <ul style="list-style-type: none"> • Kevin (Highland Child Protection Committee led SCR) – Executive Summary still not published at the request of Northumbria Police who are awaiting the CPS decision in respect of criminal charges. SB highlighted this has been raised several times and there does seem to have been a lengthy delay in progressing the case with the alleged incident occurring in April 2016. RB asked MP to follow this up as a matter of urgency with the CPS as HCPC want to publish the report as soon as possible. • SCR Claire and Sarah – RB presented a brief report to update members and highlighted the learning outcomes are likely to be significant for all parts of the system. SB updated the group on the timescales; the draft report was shared at the last panel meeting and following some further work and additional interviews were identified. The independent reviewer cannot interview the siblings and parents until after the trial which begins on 26th September. 	<p>MP</p>

	<p>RB highlighted the panel’s concerns about the current arrangements for Claire, which are being addressed by V McLeod, Senior Manager, Children’s Social Care and Panel member. Discussions took place about attendance at panel meetings and LYM asked for assurance of CSC attendance. NF clarified and confirmed the attendance of senior staff.</p> <p>RB stated that both schools are now engaged with the Panel.</p> <p>National Safeguarding Panel – RB highlighted the DoE letter describing the new arrangements for notifying serious incidents and information to the NSP. To be taken forward by the Case Review sub group so as to identify any implications for local and Board arrangements.</p>	<p>JH</p>
<p>5</p>	<p>Items for scrutiny and decision</p>	
	<p>5.2 Annual Training Report, (agenda item was brought forward).</p> <p>BM presented the Multi-Agency Training Annual Report to members stating the training programme delivered was developed from the training needs of the workforce, legislation changes, the NTSCB Business Plan priorities, input from Training Sub-Group members and the analysis of the Section 11 audit. BM highlighted the priority of ensuring statutory training needs were met e.g. Child Protection Training and any learning outcomes from SCRs and Learning Reviews.</p> <p>Members were informed of the increase in online training where practicable to alleviate the pressure on resources and to ensure as much training as possible was offered across all partners and the workforce in other sectors. BM explained the delay in the Annual Conference taking place was as a result of negotiating the availability of the key speakers, this meant that it would be addressed in the next report. (Members have received feedback)</p> <p>BM highlighted the attendance statistics (non-attendance was 11%) and the current charging policy. BM noted that this was not significantly different from previous years and that the report provided agency by agency breakdown. A separate report is available in relation to safeguarding training for school staff. BM commented on the quality assurance in relation to training course evaluation and physical observation of sessions. Capacity to deliver the programme continues to be a challenge but is being managed. Impact of learning on practice is followed up after each course via a questionnaire. Partner agency contributions data showed that NTC delivered 55% of the programme with a generous contribution from the voluntary sector.</p> <p>BM highlighted the progress and achievement of the 2017-18 targets and the priorities that have been identified and agreed for 2018-19.</p> <p>JH thanked BM for a very clear and concise report that gave good assurance to the NTSCB. JH asked about the funds raised from the charging policy – SB explained the funds are managed by Louise Robson, Workforce Development Lead and Chair of the Training sub group.</p> <p>RB asked if the Board can be assured that the workforce has the required knowledge and skills. Discussions took place around the reduction in the workforce across all agencies and the impact of this on safeguarding. LD highlighted the level of single agency training across partners; MP commented on training within the MASH. BM stated the report refers to Multi-Agency training only. SB commented on the reduction in courses due to resource</p>	

<p>issues and the need to regularly review and re prioritise, e.g. the need to consider the low uptake of child sexual abuse training needs (jointly delivered with Northumberland) RB thanked BM and summarised that the report was helpful and that members had been able to pick up on many of the key issues. He noted that the report addressed an important element of the Board’s approach to being assured that the “children’s workforce” had the necessary knowledge and skills to work together to safeguard children. He also noted the discussion as to how a wider level of assurance could be arrived at, given some of the trends and pressures on the “system”. He reminded members that this remained a key objective for the Board. The report was endorsed by the NTSCB.</p>	<p>BM left the meeting</p>
<p>5.1 Annual Report 2018-19 RB presented the draft report and explained the proposed format and length of this year’s report was informed by Ofsted feedback. The report is a reflection of the current position and the transition to the new working arrangements following Working Together 2018. In its draft form it represents a deliberate attempt to focus in on a strategic level ER asked about the primary audience for the report – RB explained it was the leadership team and senior managers of each partner agency, various committees with a responsibility for children, the workforce working with children and anyone who is interested in children’s welfare and in keeping children safe from harm. It is intended to request review and feedback with a view to finalising for publication by the end of August. RB asked members to send their comments to JM/SB within 10 working days (by 13th August).</p>	<p>All</p>
<p>5.3 Working Together 2018 RB presented the AILC Briefing Note which captures changes in WT alongside arrangements for SCR’s, and other recent updates. RB hoped that this would help members to engage with this significant change re the future of the LSCB and also the wider impact of changes to the rest of the guidance. He asked members to send any comments to him as soon as possible.</p>	<p>All</p>
<p>5.4 Quarter 4 Performance Report The report was presented by JS as Chair of the QILP Sub Group. JS explained QILP had highlighted three main areas to bring to the Boards attention:</p> <ol style="list-style-type: none"> 1. Increase in second and subsequent CP plans, JS explained the discussion around this indicator, important as it may indicate that plans were being closed too early. SB stated that the percentage is higher than the national average and QILP is looking for assurance from a multi-agency perspective to establish whether this is a matter of concern and if so whether further scrutiny is required. It was agreed that further information to be presented at the next NTSCB meeting in September. 2. High rate of missing episodes in relation to looked after children, MP commented on the high rate of missing episodes could be attributed to the recent Police reporting system changes.(Ref changes in use of 	<p>JS/SB/ CA</p>

criteria to designate status of reports/incidents). NF explained return interviews are carried out by the local authority and there is a proportionate response to the new reporting criteria. MP reassured members that following the recent HMIC there is a 14 point action plan in place to address the issues relating to missing children. This includes a reversion to an adapted version of the former arrangement, and should also help ensure better focus and follow up across MSET arrangements and MASH. **It was agreed that continued scrutiny of arrangements re reporting and response to all missing incidents should continue as a priority (for partners and the Board).**

3. Increase in the reported DA/DV incidents and other offences by Northumbria Police, JS highlighted the need to better understand the data relating to the increase in the numbers. MP explained the current challenges with the existing systems and the changes to working practices to identify children involved in domestic abuse. This was also highlighted during the HMIC Inspection and the recommended changes are being implemented.
- PX highlighted the need for a more joined up approach which is wider than the figures, to better understand performance across systems, e.g. how do the increased figures in relation to adult offending relate to a 33% increase in young people involved in offences ?
- It was agreed that further clarification and understanding/analysis was required.**
- SB commented on the discussion with DCI Paul Woods, who agreed a representative would attend QILP meetings when the Police data was being discussed, to aid understanding of the information presented. Northumbria police are working on providing some analysis of the figures which will be helpful and something QILP would like to progress with all agencies.

Several members challenged the performance information in relation to missing children as being inadequate and therefore difficult to form a view on overall performance. SB commented on the recent lack of some Local Authority data due to the new recording system. NF explained the new coding system and IT systems and acknowledged the need for timely and good quality data.

RB queried the gaps in the data and the late submission of the Quarter 4 report. SB stated the Q4 report was delayed going to QILP due to the implementation of the new system, as above. NF assured the NTSCB that the data is now up to date and the report was delayed due to the statutory annual returns taking a priority for the local authority. **NF asked for any areas of concern to be highlighted.** RB stated social worker vacancies were a particular concern. MP asked about this situation across the region. NF stated there are 48 regional vacancies, 6 or 7 covered by agency staff with a particular problem in Sunderland where higher rates are paid which is placing additional pressure on the rest of the region.

RB asked EA to comment on the data received by the Sexual Exploitation Sub Group. EA stated there had been no MSET data at the last two meetings. JH commented that the MALAP data has been requested by QILP but has not

	<p>been available.</p> <p>It was agreed that RB would take up the issue with the Corporate Parenting Committee to highlight the need for better communication between NTSCB and the Committee. RB will raise with Cllr Earley who chairs the Committee, at their forthcoming meeting.</p> <p>LYM asked if the QILP needs any further multi-agency support with this challenge. SB felt agencies needed to be fully committed to the QILP sub group and the timeliness of sharing information to ensure it works effectively. QILP are currently reliant on limited input from the Council Performance team and members need to be aware of this. SB commented on the current work to look at a regional performance framework, which may assist in obtaining partner information, an issue across the region.</p> <p>RB thanked everyone for their contribution and summarised that there was clearly a level of concern as to how the Board was presently able to discharge its monitoring and scrutiny function. This in part appeared to be due to LA system and capacity issues, but the discussion had highlighted the importance of there being a sufficient commitment to QILP from partners. RB said he would formally discuss with JO as to whether or not the LA will soon be in a better position to provide data and information in a more timely way.</p> <p>5.5 Business Plan SB updated members that the Business Group is considering a themed approach to some NTSCB meetings, which would cover one of the priority vulnerable groups outlined in the Business Plan. The group were informed of the cancellation of the July meeting of the Business Group due to the number of apologies so the meeting has been rearranged. It is proposed that he themed approach will be piloted at the September NTSCB meeting and SB suggested domestic abuse as the topic. This was agreed and SB will contact members with further information and requests for their input.</p> <p>5.6 CDOP Quarter 1 Report The report was tabled for information. SB informed members that it is planned that the CDOP Annual Report 2017/18 will be available for the September meeting.</p>	<p>RB</p> <p>RB</p> <p>SB</p>
6	Items for information	
	Sub group minutes - circulated for information	
7	Partners Reports	
	<p>7.1 Northumbria Police MP updated members on the HMIC Improvement Plan. Immediate action has been taken to improve information sharing and the MASH arrangements will support this. Over the next three months work will be carried out to draw together information from various data sources relating to missing children and CSE investigations. Over the next six months improvements will be made to the timeliness of adult support when a child</p>	

	<p>is brought into detention.</p> <p>RB highlighted the changes required by NTSCB partners in relation to the above and the key points in the Improvement Plan. Agreed MP to report on this at a future meeting.</p>	MP
8	<p>AOB</p> <p>GDPR - LYM asked for Newcastle Hospitals Trust to be included in the MOU.</p> <p>NTW Inspection – RB congratulated JJ and NTW on their excellent inspection grading result of Outstanding. It was agreed that JJ will give a short presentation on main learning outcomes at the September meeting.</p>	<p>JM</p> <p>JJ</p>

Date of next meeting:

24th September 2018 – 13:00 – 15:30 Langdale Centre

APPROVED